

(323) 881-2401

December 5, 2002

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE THE ATTACHED APPROPRIATION ADJUSTMENT TO TRANSFER FUNDS FROM APPROPRIATION FOR CONTINGENCIES TO FIXED ASSETS (ALL DISTRICTS AFFECTED) (4 VOTES)**

**IT IS RECOMMENDED THAT YOUR HONORABLE BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:**

Approve an appropriation adjustment (Attachment) to transfer \$1,116,000 from the District's Appropriation for Contingencies to Fixed Assets to purchase manual defibrillators for the Department's Emergency Medical Services personnel.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to approve an appropriation adjustment to transfer funds from the District's Appropriation for Contingencies to Fixed Assets for the purchase of 92 manual defibrillators.

Board approval is necessary to transfer \$1,116,000 from Appropriation for Contingencies to Fixed Assets to purchase replacement manual defibrillators for the Department's Emergency Medical Services personnel. The manual defibrillators are critical for the Fire Department to ensure that effective and reliable equipment is available to provide emergency medical services to residents of Los Angeles County.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Approval of the recommended actions is consistent with the County's Strategic Plan Goal #1 Service Excellence and Goal #4 Fiscal Responsibility.

### **FISCAL IMPACT/FINANCING**

The appropriation adjustment is necessary to transfer \$1,116,000 for the purchase of manual defibrillators for the Department's Emergency Medical Services personnel. Although in Fiscal Year 2001-02 sufficient funds were budgeted, an extended bid solicitation and award process caused the equipment to not be purchased or encumbered during that fiscal year.

In addition, due to time constraints, the Department was not able to include these items in the 2002-03 Adopted Budget; however, the funds were carried-over to the current fiscal year, and they are available in the District's Appropriation for Contingencies. There is no impact on net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Since the Department's existing inventory of manual defibrillators has exceeded their life expectancy, it is very important to replace them with efficient and reliable equipment to provide prompt and efficient emergency medical services.

The nature of the services provided by our Emergency Medical Services personnel is critical to the health and safety of the residents of Los Angeles County due to the numerous emergency calls, geographical layout of the County and traffic congestion. Therefore, replacement of the existing equipment is essential.

### **CONTRACTING PROCESS**

Not applicable.

The Honorable Board of Supervisors  
December 5, 2002  
Page 3

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will enable the Department to continue our efforts to provide emergency medical services to residents of Los Angeles County.

Respectfully submitted,

P. MICHAEL FREEMAN

PMF:mr

Attachment

c: Chief Administrative Officer  
Auditor Controller  
County Counsel



Attachment

BOARD OF SUPERVISORS OFFICIAL COPY

76R 352M 11/83

COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 390-02

DEPARTMENT OF FIRE

December 5, 19/ 2002

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4 VOTES

Fiscal Year 2002-03

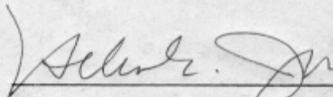
SOURCES:

Fire Department  
Financing Elements  
Appropriation for Contingencies  
DAL-FR-40219-3303  
\$ 1,116,000

USES:

Fire Department  
Special Operations Bureau  
Fixed Assets  
DAL-FR-40041-6030  
\$ 1,116,000

This budget adjustment is necessary to provide funding to purchase Manual Defibrillators for the Department's Emergency Medical Services personnel. Funding for these defibrillators was included in the FY 2001-02 Adopted Budget, but did not get encumbered or purchased before the end of the fiscal year.



CHIEF, FINANCIAL MANAGEMENT DIVISION

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR—	ACTION	APPROVED AS REQUESTED	AS REVISED
	✓ RECOMMENDATION	December 5 19 2002	Phyllis for: D. [Signature]
AUDITOR-CONTROLLER BY	Comigler	APPROVED (AS REVISED):	19
No. 100	DEC 5 2002	BOARD OF SUPERVISORS	CHIEF ADMINISTRATIVE OFFICER
		BY	DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER

